

FRANCHISE DISCLOSURE DOCUMENT

The Intelligent Office System, LLC
a Colorado limited liability company
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We offer a franchise for the right to operate progressive virtual office and communications solutions businesses under the name “INTELLIGENT OFFICE Centers.” Centers offer a range of vital business services to a mobile and non-mobile client base. Services include “follow-me” communications service (regardless of the Client’s location), live reception and secretarial services, modern office technology, conference rooms, office space (short term or long-term use), and other necessary business support to Clients. You may choose between 2 office sizes to offer at your Center. We refer to the larger size as the “Main Center” and the smaller size as the “Connect Center.”

The total investment necessary to begin operation of an INTELLIGENT OFFICE Main Center franchise ranges from \$338,235 to \$1,168,596. This includes \$17,200 to \$66,000 that must be paid to us or our affiliate. The total investment necessary to begin operation of an INTELLIGENT OFFICE Connect Center franchise ranges from \$256,400 to \$645,640. This includes \$47,800 to \$51,400 that must be paid to us or our affiliate.

This disclosure document summarizes certain provisions of your franchise agreement and other information in plain English. Read this disclosure document and all accompanying agreements carefully. You must receive this disclosure document at least 14 calendar days before you sign a binding agreement with, or make any payment to, the franchisor or an affiliate in connection with the proposed franchise sale. **Note, however, that no government agency has verified the information contained in this document.**

You may wish to receive your disclosure document in another format that is more convenient for you. To discuss the availability of disclosures in different formats, contact Gregg Quisito at 2520 Northwinds Parkway, Suite 375, Alpharetta, Georgia 30009, 1-866-355-1064 or 1-678-336-1780, gquisito@lynxfranchising.com.

The terms of your contract will govern your franchise relationship. Don’t rely on the disclosure document alone to understand your contract. Read all of your contract carefully. Show your contract and this disclosure document to an advisor, like a lawyer or accountant.

Buying a franchise is a complex investment. The information in this disclosure document can help you make up your mind. More information on franchising, such as “*A Consumer’s Guide to Buying a Franchise*,” which can help you understand how to use this disclosure document, is available from the Federal Trade Commission. You can contact the FTC at 1-877-FTC-HELP or by writing to the FTC at 600 Pennsylvania Avenue, NW, Washington, DC 20580. You can also visit the FTC’s home page at www.ftc.gov for additional information. Call your state agency or visit your public library for other sources of information on franchising.

There also may be laws on franchising in your state. Ask your state agencies about them.

Issuance Date: April 30, 2019

STATE COVER PAGE

Your state may have a franchise law that requires a franchisor to register or file with a state franchise administrator before offering or selling in your state. REGISTRATION OF A FRANCHISE BY A STATE DOES NOT MEAN THAT THE STATE RECOMMENDS THE FRANCHISE OR HAS VERIFIED THE INFORMATION IN THIS DISCLOSURE DOCUMENT.

Call the state franchise administrator listed in Exhibit A for information about us or about franchising in your state.

MANY FRANCHISE AGREEMENTS DO NOT ALLOW YOU TO RENEW UNCONDITIONALLY AFTER THE INITIAL TERM EXPIRES. YOU MAY HAVE TO SIGN A NEW AGREEMENT WITH DIFFERENT TERMS TO CONTINUE TO OPERATE YOUR BUSINESS. BEFORE YOU BUY, CONSIDER WHAT RIGHTS YOU HAVE TO RENEW YOUR FRANCHISE, IF ANY, AND WHAT TERMS YOU MIGHT HAVE TO ACCEPT TO RENEW.

Please consider the following RISK FACTORS before you buy this franchise:

1. THE FRANCHISE AGREEMENT REQUIRES YOU TO RESOLVE DISPUTES WITH US BY MEDIATION AND ARBITRATION ONLY IN GEORGIA. OUT OF STATE MEDIATION AND ARBITRATION MAY FORCE YOU TO ACCEPT A LESS FAVORABLE SETTLEMENT FOR DISPUTES. IT ALSO MAY COST YOU MORE TO MEDIATE OR ARBITRATE WITH US IN GEORGIA THAN IN YOUR HOME STATE.
2. THE FRANCHISE AGREEMENT STATES THAT GEORGIA LAW GOVERNS THE AGREEMENT, AND THIS LAW MAY NOT PROVIDE THE SAME PROTECTIONS AND BENEFITS AS LOCAL LAW. YOU MAY WANT TO COMPARE THESE LAWS.
3. THERE MAY BE OTHER RISKS CONCERNING THIS FRANCHISE.

Certain states require superseding provisions to appear in an addendum to this disclosure document (see Exhibit I).

We use the services of one or more FRANCHISE BROKERS or referral sources to assist us in selling our franchise. A franchise broker or referral source represents us, not you. We pay this person a fee for selling our franchise or referring you to us. You should be sure to do your own investigation of the franchise.

Effective Date: See next page for state effective dates.

STATE EFFECTIVE DATES

The following states require this disclosure document be registered or filed with the state or be exempt from registration:

State	Effective Date
California	_____, 2019
Connecticut	Exemption filed October 1999
Florida	None
Hawaii	_____, 2019
Illinois	_____, 2019
Indiana	_____, 2019
Kentucky	None
Maryland	_____, 2019
Michigan	_____, 2019
Minnesota	_____, 2019
Nebraska	None
New York	_____, 2019
North Dakota	Not registered
Rhode Island	Not registered
South Dakota	Not registered
Texas	Perpetual exemption effective June 4, 1999
Utah	_____, 2019
Virginia	_____, 2019
Washington	_____, 2019
Wisconsin	_____, 2019

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