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DEPARTMENT OF  
BUSINESS OVERSIGHT  
FRANCHISE DISCLOSURE DOCUMENT  
SAN FRANCISCO  
PreEminent Learning Centers, Inc  
a Delaware corporation  
24150 Hesperian Blvd.  
Hayward, CA 94545  
(510) 919-1660

*File in a binder*

The franchisee will operate a PreEminent after school learning and tutoring center. See Item 1 of this Offering Circular for further details. As of the date of this Offering Circular, the total investment necessary to begin operation of a PreEminent franchise is \$29,000 to \$97,500. This includes the \$1,000 franchise fee that must be paid to the franchisor. Items 5 through 7 of this Offering Circular should be consulted for further detail.

This disclosure document summarizes certain provisions of your franchise agreement and other information in plain English. Read this disclosure document and all accompanying agreements carefully. You must receive this disclosure document at least 14 calendar-days before you sign a binding agreement with, or make any payment to, the franchisor or an affiliate in connection with the proposed franchise sale. **Note, however, that no governmental agency has verified the information contained in this document.**

You may wish to receive your disclosure document in another format that is more convenient for you. To discuss the availability of disclosures in different formats, contact PreEminent Learning Centers, Inc. at 24150 Hesperian Blvd., Hayward, CA 94545 and (510) 919-1660, or hanfung@gmail.com.

The terms of your contract will govern your franchise relationship. Don't rely on the disclosure document alone to understand your contract. Read all of your contract carefully. Show your contract and this disclosure document to an advisor, like a lawyer or an accountant.

Buying a franchise is a complex investment. The information in this disclosure document can help you make up your mind. More information on franchising, such as "A Consumer's Guide to Buying a Franchise," which can help you understand how to use this disclosure document, is available from the Federal Trade Commission. You can contact the FTC at 1-877-FTC-HELP or by writing to the FTC at 600 Pennsylvania Avenue, NW, Washington, D.C. 20580. You can also visit the FTC's home page at [www.ftc.gov](http://www.ftc.gov) for additional information. Call your state agency or visit your public library for other sources of information on franchising.

There may also be laws on franchising in your state. Ask your state agencies about them.

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At this time, we do not have direct access to your computer or an ability to access data on sales and other information maintained by your system, but we reserve this right. Also, we have the right to inspect any aspect of your business, including information and data on your computer whenever we want. There is no limit on our right to access this information. All email accounts issued by us are considered our property. All emails sent and received through our email accounts may be monitored at any time by us without notice to you or your employees. See §3.15.

We have the right to inspect your books, records, data and financial statements, which would include accessing the software programs used to compile this information. There is no contractual limit on our right to access this information. §3.15

### **Updating Requirements for Computer System**

As do all computer owners, you must pay all costs incurred to repair broken components or non-functioning software and to upgrade your system with new software or hardware. We may require you to upgrade or update your computer system during the term of the franchise, especially if you are running outdated versions of software, operating systems or browsers. There is not limit on how often we can ask you to do this. If we feel there are significant updating or upgrading requirements, these will be specified in our Operations Manual and you will be required to follow these. There is no contractual limit on the frequency or cost of this updating process, but it is usually a nominal expense, probably less than \$500 to \$1,000 per year. Unless you make independent arrangements directly with hardware and software providers they typically have no ongoing maintenance or repair responsibilities. §3.15

### **Table of Contents of Operations Manuals**

The Table of Contents of our Operations Manual as of the date of this Franchise Disclosure Document, with the approximate number of pages devoted to each subject and total number of pages in our manual is set forth in the table below.

<b>Chapters</b>	<b>Number of Pages*</b>
1 Introduction	2

*Revised*

2	Licensing	4
3	Site Requirement	3
4	Business Licenses	2
5	Entity Formation, Vendors	3
6	Center Layout & Design	1
7	Staffing	1
8	Center Operations & Insurance	11
9	Branding Marketing Advertising	2
10	Student Enrollment	4
11	Budget & Finance	1
12	Health & Safety	1
13	Reporting	6
14	Franchise Relationship	10
	Appendix	1
	<b>Total Pages (approximately)</b>	<b>56</b>

*Revised*

**Initial Training Program**

Subject	Hours of Classroom Training	Hours Of On-The-Job Training	Location
Business Know-how Company Philosophy Curriculum Licensing Site Requirement	5 hours		Hayward, CA
Product Knowledge	10 hours		Hayward, CA
Center Operations	7 hours		Hayward, CA
Business Plan Preparation	5 hours		Hayward, CA
Marketing	5 hours		Hayward CA
Product Knowledge Study	78 hours		At Home homework preparation,

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